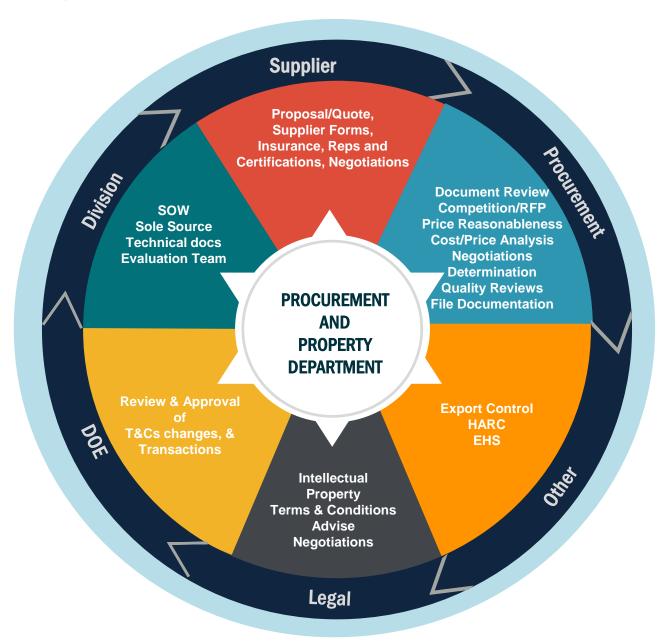
ACQUISITION LIFECYCLE – KEY COMPONENTS







CASE STUDY: UNDERSTANDING VARIABLES

SAMPLE START
DATE
6/1/2020

START

Requisition Received

Total value \$200K Lab Equipment

Projected Completion – 6/24/2020 (23 days) **VARIABLE**

STEP 2 +10 days

Division:Incomplete specifications provided

Impact - waiting on Division to draft and submit released document

VARIABLE

STEP 3 +20 days

Supplier: Terms and conditions negotiated

Impact – lengthy negotiations involving supplier, Legal & Procurement **VARIABLE**

STEP 4 +5 days

DOE: Changed T&Cs approved

Impact - review and approval by Contracting Officer

SAMPLE FINISH DATE 7/29/2020

FINISH

Subcontract Fully Executed

Actual Completion – 7/29/2020 (58 days)

ACQUISITION LIFECYCLE

A lifecycle example to illustrate variables and impact on timelines





PRIME CONTRACT: PURCHASING AUTHORITY

COGNIZANT DOE OFFICE

BAY AREA SITE OFFICE (BASO) **CONTRACT 31**

APPROVED PURCHASING SYSTEM

\$10 MILLION SUBCONTRACTS

\$1 MILLION UC/OTHER LABS

CHANGES
DOE APPROVED TERMS &
CONDITIONS

MANAGING CONTRACTOR

UNIVERSITY OF CALIFORNIA

PURCHASING AUTHORITY

- Authority is delegated to Chief Procurement Officer (CPO) in writing
- Only procurement specialists are authorized to commit funds to buy goods and services.
- Without purchasing authority, DOE would need to approve all subcontracts for the Laboratory
- Impact of Iosing Purchasing Authority: Severe increase in cycle time, Severe reduction in autonomy, Increase in processes: like regular Federal entity

WHAT YOU CAN DO



- Advance Planning: work with Procurement early to understand the requirements and timelines that apply to your specific acquisition.
- Ensure technical resources are available to work with the Procurement team.



 Support your Procurement Specialist rather than commiserate with difficult suppliers. We have quicker turnaround when you help us push the supplier.



- Submit accurate documents and be timely when providing additional information as necessary.
- Understand that the Procurement Department operates within Contract
 31 requirements and approx. 100+ DOE approved policies.

PROFESSIONAL PARTNERSHIP



The day when the scientist, no matter how devoted, may make significant progress alone and without material help is past. This fact is most self-evident in our work.

E.O. Lawrence



